CV Building & Interview Skills for landing the perfect role as a Graduate

26th May 2021







1. Planning your career

2. Writinga winningCV

3. The search

4. Succeeding at interview

Market overview

Q&A





1. Planning your Career





The best career is one that aligns with you personally

- What do I really want to do?
- What energises and excites me?
- What plays to my strengths?
- Aligns to my sense of purpose?
- · Be ambitious!







Marketing is multifaceted and ever evolving. What interests you most?

Strategy, Planning, Brand management, Product management, Proposition development, Communications, Internal and Corporate Communications, Advertising, PR, Experiential marketing, Campaign development, Digital Marketing, Social Media, Content, Creative, Media planning and buying, Programmatics, Innovation, Research, Insights and Data analytics,

Base management, CRM, Customer lifecycle management, CX, UX, Trade marketing,

Sales enablement, Lead generation... Pricing and Revenue Growth,

E-commerce, Omni-channel management, and more



Plan your career strategically with the end destination in mind



- Make conscious career choices
- General management? Start up own business? CMO? Specialist?
- Brands? Sectors? Businesses?
- Target opportunities based on end destination, not just €





Different destinations = different routes









Write Your Search Plan **now** (before CV)

What do I want?

- My interests?
- Subjects / case studies enjoyed?
- What motivates me in life?
- Brands I follow/admire and why?
- Sectors I might like?



Target options

- Career path options
- Brands, businesses
- What's happening in the market? (Not just on social media)



WHAT IS IN IT FOR THEM?

- Why me?
- What skills do I have
- My value to them

Focused Action Plan

• To do now

NB.Targeted not scattergun







CV - Your sales tool

- Your CV is designed to summarise, sell, differentiate and get you the interview and the role you want
- It must be accurate
- Avoid quirky humour, photos usually (our view)
- Adapt your CV to criteria/language of the role & company
- Send with bespoke cover letter





CV suggested Structure

- 1. Personal Contact Details
- 2. Personal Profile Paragraph
- 3. Education: Course & key relevant modules, any courses, thesis, projects
- 4. Experience to date: Including any part time jobs, internships, volunteering, with results
- 5. Other achievements
- 6. Interests- if relevant and true
- 7. References/Testimonials
- As a grad-Max 2 pages





Demonstrate initiative, drive, to stand out

As much experience as possible

- Internships
- Part time jobs
- Volunteer, eg The wheel
- Work free for good companies if necessary.
- Ask those that you worked for to recommend you on LinkedIn.

As much relevant education & training

- MII
- Latest Marketing software tools / courses
- Salesforce, HubSpot, LinkedIn available for free





Manage your online presence – Stand out professionally

- Proactively promote your personal brand- videos, articles, commentary
- Check: Professional photo on LinkedIn, blogs updated and professional, grammar
- Separate the social from the professional. Check your social media presence... Hiring companies & agencies do.





3. The Search Process





The Search – Less is more

- Scattergun approach doesn't work. Don't apply randomly
- Research, research, more research into top picks, based on your plan, be targeted and apply effort there
- Follow brands/businesses, people who work there to get early heads up on opportunities or to spot some





Applying

- Write a great cover letter what's in it for them?
- Adapt your CV
- Ideally find a named contact e.g. via college alumni, research
- If working via an agency/talent manager, treat with respect





What not to do © Our recent experience



 Digital Marketing Executive

2-3 years experience





Interviews are a journey of two parts

The Prep

The Interview





Prep: Research the company

- ✓ Research the company, products, competitors, market context, latest news, ambitions & strategy.
- ✓ Marketing campaigns, digital, social media.
- ✓ Latest company results.
- √ Who is the current CEO, CMO etc.
- ✓ Do "user" test- eg if role is in retail, visit stores and have a view
- √Talk to people who have worked in the company to understand structure & culture.







Prep the interview

- √Know the job description
- ✓ Prepare competency and technical interview questions
- ✓Prepare what you would bring to the role why you?
- ✓ Prepare some questions for them
- ✓ Prepare your final pitch



- ✓ Double check time, location of interview and time to get there
- ✓ Check LinkedIn and online profiles of all interviewers
- ✓ Print out CV





As a grad, your interviewers will be looking to assess:

Can you do the job?

Have you the right attitude?

Have you any track record of performance and delivery?

Are you a good fit with team and business?



At the interview

- Don't be late
- First impressions critical, so smile, give a good handshake.
- Body language and tone critical, as well as content
- Dress smartly and professionally, but appropriately for the organisation
- Be authentic
- Listen
- Ask them some questions at the end- not salary
- Make a final pitch why you
- Show your motivation-Passion is Priceless





Typical questions

- CV led, so bring it with you. Will focus on experience/skills/fit
- Questions often:
 - Tell us about you
 - Why should we hire you vs someone else?
 - What can you bring to the role?
 - What do you know about the company?
 - Why do you want to work here?
 - Where do you want to be in 5 years?
 - Strengths and weaknesses?
 - Impact of pandemic-challenges and how overcame them
- Know your story but avoid sounding over rehearsed





Competency Interview questions: Must prepare fully

- → Situation and Constraints
 - → What you did?
 - → Why you did it that way?
 - → Who else was involved?

→ What you achieved?

Action Orientation

Commercial Awareness

Creativity & Innovation

Drive & Resilience

Flexibility

Interpersonal Sensitivity

Leadership

Oral Communication

Personal Motivation

Persuasiveness

Planning & Organisation

Problem Solving & Analysis

Quality Orientation

Specialist Knowledge

Strategic ability

Written Communication





Tips for Remote interviews - Prepare your environment

- Good internet connection a must. Know how teams/zoom works
- Log in early
- Clear of all background distractions use virtual background if so
- You in center of your screen, not distant
- Well-lit room, ideally with the light facing in front of you
- Dress professionally, as if you were attending an in-person interview
- Positive body language, use gestures (nodding, smiling, etc.).
 Convey energy across screen





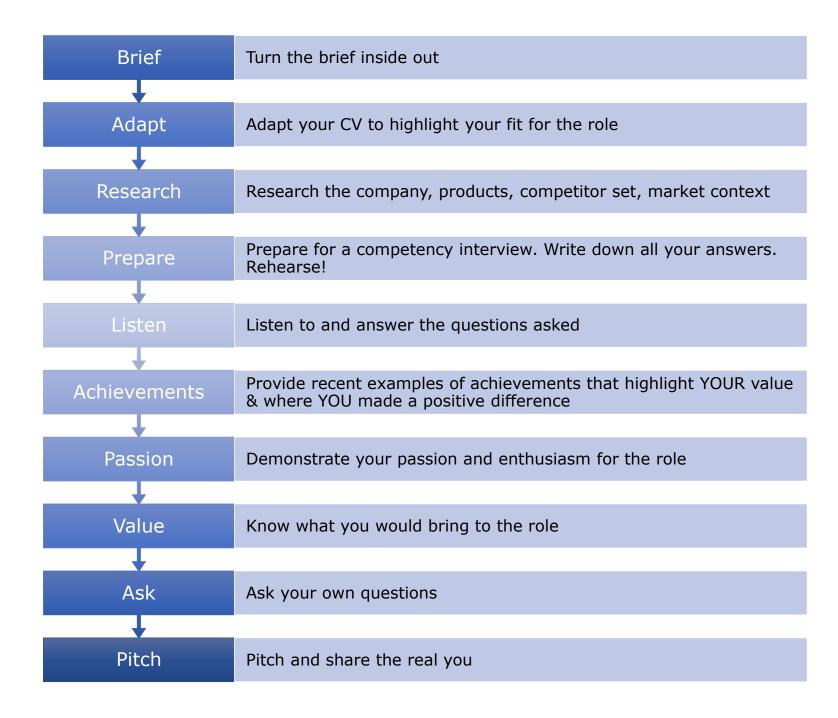
Remote interviews- Troubleshooting

- Difficulty hearing interviewers and interrupting? It's okay to ask the panel to pause or repeat the question
- Technical issues? It's okay to suggest rescheduling/rebooting
- Difficulty reading the room? Be more aware of body language and facial expressions



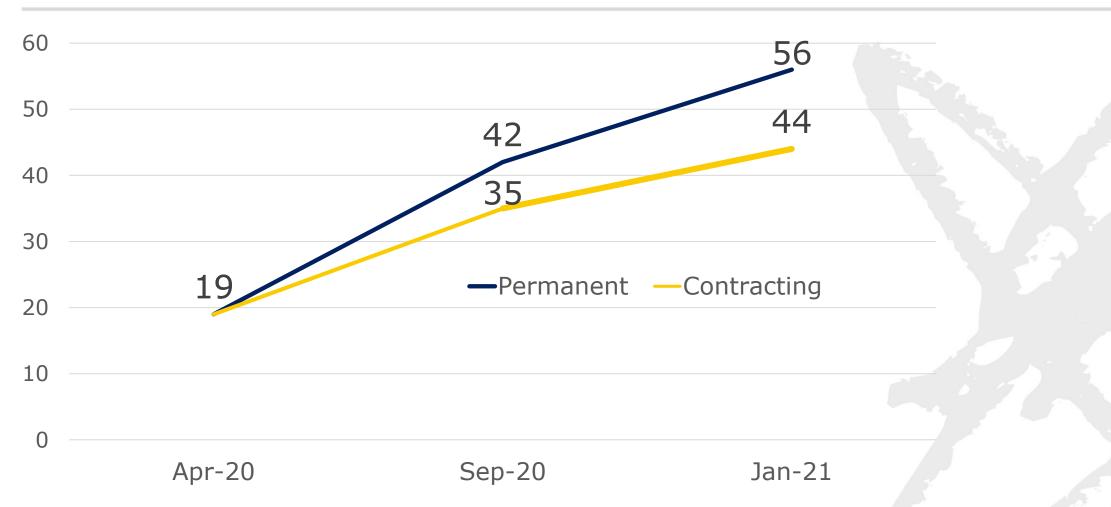


Summary Top 10 tips



5. The Market The Marketing Institute Alternatives

Hiring outlook improving April 2020 to Jan 2021 and better again now







Where hiring outlook & opportunities improving





9%

6%



Hiring a little

56%

44%



Not hiring



Don't know

28%

4%

30%

13%

Tech
Pharma
Healthcare
Gaming
E-commerce

Education

Travel/airlines
Tourism/Leisure
Media & Publishing
Manufacturing
FMCG
Financial services



PERMANENT

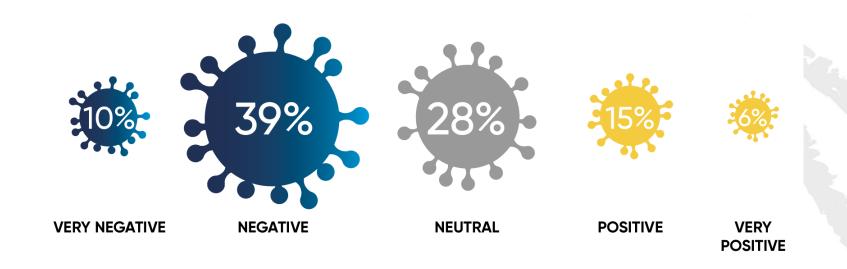
CONTRACT/

TEMPORARY STAFF

STAFF



Covid Huge impact on business, but improving vs 2020 April: 81% / Sept: 70%







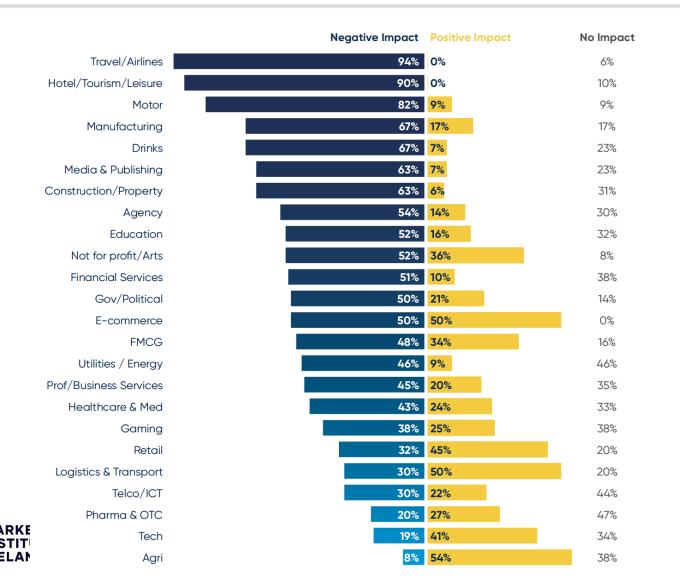
21%







Covid Some sectors hit harder than others





Future trading outlook more positive







Deteriorate

Tech
Drinks
E-commerce
Agri
Travel/Airlines
Prof/Business Services

Motor
FMCG
Construction
Financial Services
Retail
Logistics





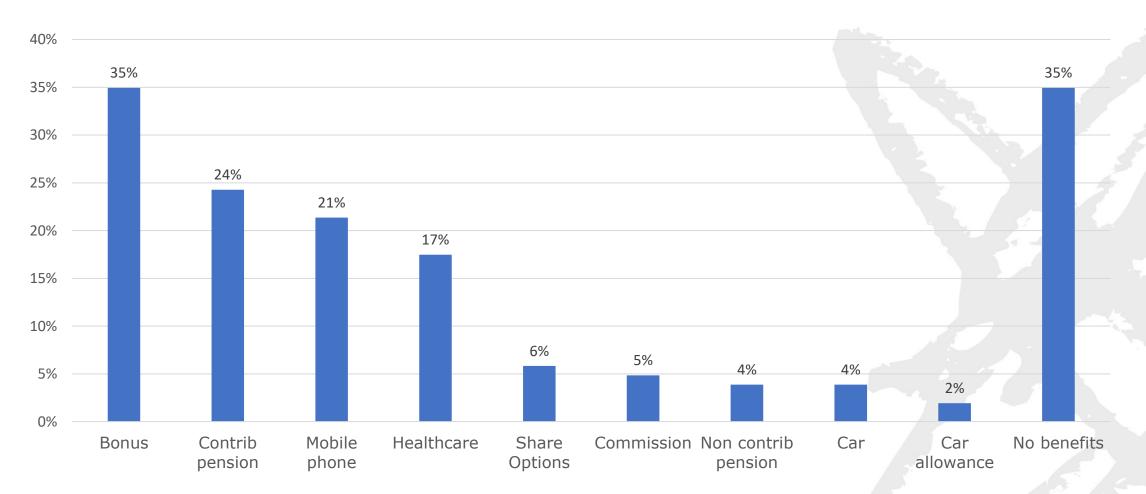
Salaries - Top Roles Early Career level

Title	Survey Range	Survey Average
Marketing Executive	€20-45k	€31k
Marketing Assistant	€20-35k	€24k
Digital Executive	€20-45k	€30k
Graphic Designer	€20-45k	€32k
Account Manager	€20-45k	€33k
Account Executive	€15-45k	€27k





Benefits at support level







Top factors that engage, beyond salary

	1	2	3	4	5
Support	Career progression	Great colleagues	Great boss	Meaningful role	Work remotely
Practitioner	Career progression	Great colleagues	Meaningful role	Great boss	Work remotely
Manager	Meaningful role	Great colleagues	Great boss	Career progression	Work remotely
Head of	Meaningful role	Great boss	Great colleagues	Work remotely	Career progression
Director	Meaningful role	Great colleagues	Great boss	Work remotely	Financial benefits (excl. salary)





Q&A







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